

ASSETS INTAKE #2
(Attach additional sheets of necessary.)

Client name: _____

REAL PROPERTY

Residence address _____
Date purchased _____ Purchase price _____
Mortgage co. _____
Account no. _____ In whose name _____
Monthly payments _____ Balance due _____
Is insurance included in payment? _____ Are taxes included in payment? _____
Paid by () Client () Spouse () Both
Land contract _____ In whose name _____
Home equity loan (include name of lender, monthly payment, and balance due) _____

Amount of property taxes _____
SEV (State Equalized Value - can be found on tax bills) _____
Current value, if known or best estimate _____
Is this your primary residence? _____ If not, what is this residence used for? _____

Additional real estate

Address _____
Date purchased _____ Purchase price _____
Mortgage co. _____
Account no. _____ In whose name _____
Monthly payments _____ Balance due _____
Is insurance included in payment? _____ Are taxes included in payment? _____
Paid by () Client () Spouse () Both
Land contract _____ In whose name _____
Home equity loan (include name of lender, monthly payment, and balance due) _____

Amount of property taxes _____
SEV (State Equalized Value - can be found on tax bills) _____
Current value, if known or best estimate _____
Is this your primary residence? _____ If not, what is this residence used for? _____

Attach copies of deeds or land contracts.

VEHICLES (CAR, BOAT, TRAILER, MOTORCYCLE, SNOWMOBILE, ETC.)

1. Year/make/model _____
Vehicle Identification No. (VIN) _____
In whose name _____ In whose possession _____
Purchase price _____ Monthly payments _____
Lien holder _____ Balance due _____ as of _____

- Current value (obtain from Kelley Blue Book website **kbb.com**) _____
Attach copies of Kelley Blue Book valuation.
2. Year/make/model _____
 Vehicle Identification No. (VIN) _____
 In whose name _____ In whose possession _____
 Purchase price _____ Monthly payments _____
 Lien holder _____ Balance due _____ as of _____
 Current value (obtain from Kelley Blue Book website **kbb.com**) _____
Attach copies of Kelley Blue Book valuation.
3. Year/make/model _____
 Vehicle Identification No. (VIN) _____
 In whose name _____ In whose possession _____
 Purchase price _____ Monthly payments _____
 Lien holder _____ Balance due _____ as of _____
 Current value (obtain from Kelley Blue Book website **kbb.com**) _____
Attach copies of Kelley Blue Book valuation.
4. Year/make/model _____
 Vehicle Identification No. (VIN) _____
 In whose name _____ In whose possession _____
 Purchase price _____ Monthly payments _____
 Lien holder _____ Balance due _____ as of _____
 Current value (obtain from Kelley Blue Book website **kbb.com**) _____
Attach copies of Kelley Blue Book valuation.
5. Year/make/model _____
 Vehicle Identification No. (VIN) _____
 In whose name _____ In whose possession _____
 Purchase price _____ Monthly payments _____
 Lien holder _____ Balance due _____ as of _____
 Current value (obtain from Kelley Blue Book website **kbb.com**) _____
Attach copies of Kelley Blue Book valuation.

FINANCIAL ACCOUNTS

List all financial accounts including, but not limited to, bank, credit union, CDs, stocks, annuities, trusts, Michigan Education Savings Program (MESP), and health savings accounts in which you have an interest.

1. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____
2. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____

- Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____
3. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____
4. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____
5. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____
6. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____
 Balance 90 days before current date _____

RETIREMENT ACCOUNTS

List all retirement accounts including, but not limited to, IRAs, 401(k), and 403(b) accounts in which you have an interest.

1. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____ **Amount earned prior to marriage** _____
 Balance 90 days before current date _____
2. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____

- Signatories _____ Source of monies _____
 Current balance _____ **Amount earned prior to marriage** _____
 Balance 90 days before current date _____
3. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____ **Amount earned prior to marriage** _____
 Balance 90 days before current date _____
4. Name of institution _____
 Account number _____
 Type of account _____
 Name on account _____
 Signatories _____ Source of monies _____
 Current balance _____ **Amount earned prior to marriage** _____
 Balance 90 days before current date _____

PENSION

List all defined benefit plans that will pay you a monthly benefit at retirement age.

Attach copies of plan descriptions and annual reports for each account.

1. Company or employer name _____
 Name and type of plan _____
 Account no. _____ In whose name _____
 Lump sum value: \$ _____ Estimated monthly payment: \$ _____
 Earliest date you are eligible to receive your pension benefit: _____
 Vested () Yes () No
2. Company or employer name _____
 Name and type of plan _____
 Account no. _____ In whose name _____
 Lump sum value: \$ _____ Estimated monthly payment: \$ _____
 Earliest date you are eligible to receive your pension benefit: _____
 Vested () Yes () No
3. Company or employer name _____
 Name and type of plan _____
 Account no. _____ In whose name _____
 Lump sum value: \$ _____ Estimated monthly payment: \$ _____
 Earliest date you are eligible to receive your pension benefit: _____
 Vested () Yes () No
4. Company or employer name _____
 Name and type of plan _____
 Account no. _____ In whose name _____
 Lump sum value: \$ _____ Estimated monthly payment: \$ _____
 Earliest date you are eligible to receive your pension benefit: _____
 Vested () Yes () No

LIFE INSURANCE

Client

Spouse

Insurance company _____ Insurance company _____

Name of insured _____ Name of insured _____

Policy owner _____ Policy owner _____

Name(s) of beneficiary _____ Name(s) of beneficiary _____

Type of insurance (term, whole life, etc) _____ Type of insurance (term, whole life, etc) _____

Policy no. _____ Policy no. _____

Amount of policy _____ Amount of policy _____

Premium: \$ _____ per _____ Premium: \$ _____ per _____
week/month/year week/month/year

Cash surrender value \$ _____ Cash surrender value \$ _____
as of _____ as of _____

Is cash surrender value taxable? _____ Is cash surrender value taxable? _____

Loans against policy _____ Loans against policy _____

Is policy employer provided? _____ Is policy employer provided? _____

**BUSINESS INTERESTS
(CORPORATIONS, PARTNERSHIPS, SOLE PROPRIETORSHIPS, ETC.)**

Name and type of business interest _____

Type of ownership interest _____

Value of interest _____

Initial investment and when _____

Additional amounts invested and when _____

**COMMUNITY PROPERTY
(PROPERTY ACQUIRED WITH YOUR SPOUSE)**

Have you ever lived in a state which has a community property law (Arizona, California, Idaho, Louisiana, Nevada, New Mexico, Texas, Washington, or Wisconsin?)

() Yes Provide details and the status of the assets brought into this state. _____

() No _____

TRUST BENEFICIARIES

Are you or your spouse the beneficiary under any trust?

- () Yes Provide details _____

- () No _____

MISCELLANEOUS

Use additional sheets as necessary.

Do you own or have access to any safe deposit boxes? _____ If yes, provide information on where it is located and a list of the contents: _____

Are any accounts, money, or assets being held for your benefit? _____ If yes, provide the amount, where it is held, and the reason it is being held: _____

Are you holding or acting as the custodian of any money, accounts, or assets for the benefit of someone else? _____ If yes, describe what it is, where it is located, and why you are holding it or acting as custodian: _____

Do you have any ownership interest in any type of business? _____ If yes, describe the business and what your ownership interests are: _____

Are there any other assets or income to which you are entitled, or to which you believe you will become entitled? _____ If yes, describe the assets, their value, and why you believe you are or will be entitled to them: _____

Are there any debts owed to you? _____ If yes, describe who owes the money, how much is owed, the amount and frequency of payments, the purpose of the loan, and the loan end date: _____

Are there any other items you own that have financial value such as electronic assets, season tickets, or electronic currency such as bitcoin? _____ If yes, describe the asset, where it is held and its current value as of a specific date: _____

Are there any outstanding court cases other than this one involving you, your spouse, or family members that may result in an award for or against you? _____ If yes, describe the case, where it is filed and the possible award or liability: _____

Are you aware of any assets being given away, sold, or hidden from you? _____ If yes, briefly explain _____

LIABILITIES

Please indicate with an asterisk any accounts that you have reason to believe are delinquent.

Credit cards, personal loans, student financial aid loans, other unsecured loans

Include all loans that are for your benefit or that you are a co-signer on for another person. Use additional sheets if necessary.

1. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____
Who will pay until the divorce is finalized? _____
2. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____
Who will pay until the divorce is finalized? _____
3. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____
Who will pay until the divorce is finalized? _____
4. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____
Who will pay until the divorce is finalized? _____
5. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____
Who will pay until the divorce is finalized? _____
6. Creditor _____ Account no. _____
Type of indebtedness (credit card, etc.) _____
Is the account current? () Yes () No
Balance due _____ as of _____ Monthly payment _____
Named borrowers _____

Who will pay until the divorce is finalized? _____

Attach 3 most recent statement for all accounts.

Delinquent indebtedness

Mortgage _____	How much? _____	How long overdue? _____
Property _____	How much? _____	How long overdue? _____
Income taxes _____	How much? _____	How long overdue? _____
Vehicle loan _____	How much? _____	How long overdue? _____
Other _____	How much? _____	How long overdue? _____

Business debts

What kind? _____ How much? _____ How long overdue? _____

Is anyone other than the spouse and identified children financially dependent on you?

() Yes Give details. _____
() No

On your spouse?

() Yes Give details. _____
() No

COURT ORDERED FINANCIAL OBLIGATIONS

Provide the following information for all court-ordered financial obligations including, not not limited to, child or spousal support in a different case, garnishment, civil Judgment against you, and court-ordered fines, fees or restitution. Use additional sheets if necessary

Type of obligation: _____
Payment amount: \$ _____ per _____
Balance (if applicable): \$ _____ Estimated end date (if applicable) _____
Court: _____ Case No. _____

MISCELLANEOUS

Have you ever filed for bankruptcy? _____ If yes, provide the date, case number, and current status of the bankruptcy. _____

Do you claim that any of the assets or debts that you listed are your separate property which means owned by you before the marriage or given as a gift or inheritance during the marriage?

_____ If yes, provide detailed information on which asset(s) or debt(s) and why you think they are your separate property. _____

If there is any additional information regarding assets, debts, business interests, stocks, bonds, anticipated income, or any financially related information of any kind that has not been disclosed on this form, provide that information below. _____

The items checked below are needed to complete your divorce. Please collect the items that have been checked and bring in copies or originals as soon as possible.

Items needed:

- (X) Tax returns with schedules and W2s for the last two years _____
- (X) Paycheck stubs — last two months _____
 - (X) You _____
 - (X) Your spouse - if available _____
- (X) Mortgage statement _____
- (X) Deed for marital home _____
- (X) Deed for any vacation properties _____
- (X) Deed for any income properties _____
- (X) Pension/Retirement account statement _____
 - (X) You _____
 - (X) Your spouse - if available _____
- (X) Car titles _____
- (X) Life insurance cash value statement _____
- (X) Investment account balance statements _____
- (X) Any appraisals for any owned real property (i.e., marital home, etc.) _____
- (X) Prenuptial or postnuptial agreements _____

You should review your credit report at annualcreditreport.com. You receive three (3) free credit reports per year. I do not need a copy of your credit report unless there are problems with it. You should identify all joint debt and debt that you do not know about so that we can ensure that it is addressed in this process. All open accounts with balances should appear in the liabilities section whether they are joint debts or in your name, alone.